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Memorandum

TO : Director of Training
THRU : Chief, Operations School
FROM : Chief, Headquarters Training

DATE: 5 December 1962

SUBJECT: Weekly Activities Report No. 43 - 29 November - 5 December 1962

A. SIGNIFICANT ITEMS

Nothing to report.

B. OPERATIONS FACULTY

1. Information Reporting, Reports, and Requirements (IRRR)

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[REDACTED] of OTR withdrew from tutorial training in IRRR on 4 December after completing successfully about one-half of the course. It is understood that she is presently on LWOP.

2. Information Reports Familiarization (IRF)

Three students, as noted in WAR No. 42, are continuing tutorial instruction in IRF until 7 December.

3. Counterintelligence Operations (CI/OPS)

Course No. 47 for which there was a registration of ten students and which began on 3 December has a final enrollment of seven students.

4. Records Officers Course

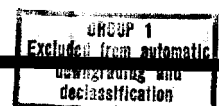
Course No. 16 was concluded on 30 November. Thirty-five students and one auditor attended the course. In addition, two students attended sessions they had missed in previous courses.

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5. [REDACTED] Program Planning Course

A course report for course No. 2 has been completed and is being sent forward this date.

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2. Budget and Finance Procedures Course

Course No. 39 with an enrollment of thirteen students started Monday, 3 December.

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3. Mr. [REDACTED] conducted the Logistics Support Course which was held in R&S Building from 5 to 28 November with a total of sixteen students.

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4. Mrs. [REDACTED] participated in the Dependents' Briefing on 4 December.

D. ADMINISTRATION

Miss [REDACTED] is enrolled in the Effective Speaking Course from 3 December 1962 to 23 January 1963.

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[REDACTED]

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